

**Adult Literacy Coordinator Telenet
February 11, 2010, 1:30 – 3:00 pm**

Roll Call

Area	College	Coordinator, etc	X= here	TOPSpro Bev/Snacks	Attend CASAS Conf	Program Fees
Area 1	NICC	Amy Esterhuizen	x	1 case of water and a treat	Unsure	\$25, annually, waivers
Area 2	NIACC	Jessica Putnam	x		no	\$25 Fall (and Spring for new people), waivers
Area 3	ILCC	Barb Grandstaff	x		no	none
Area 4	NWICC	Janet Leifeld	o			
Area 5	ICCC	Ann Waynar	x		no	none
Area 6	IVCCD	Sandy Supianoski, Laura	x,x		no	\$10/qt, waivers
Area 7	HCC	Sandy Jensen	x		no	none
Area 9	EICCD	Jim Schneider	x,	1 case water and a box of junk food	no	none
Area 10	KCC	Kay Nebergall	x	Fruit	no	\$25/3 month window of service
Area 11	DMACC	Rick Carpenter, Samnita	o,x		no	ESL \$25/term for night classes, and \$35 for daily classes, no GED/ABE charges
Area 12	WITCC	Chris Case	x		no	none
Area 13	IWCC	Terri Amaral	x	A surprise	no	none
Area 14	SWCC	Darla Helm	x		no	none
Area 15	IHCC	Raeann Wyngarden	x	Healthy food	no	none
Area 16	SECC	Jennifer Crull	o			
	DE	Helene Grossman	x			
		Phyllis Hinton	x			
		Amy Vybiral	x			
		Colleen	x			
	ILRC	Eunice Riesberg	x			

Agenda

- I. Update from DC (Helene)
 - a. Budget Information

- i. Total Federal Funding Amounts
 - 1. 2010-2011 \$628 million total
 - 2. 2011-2012 \$612 million total; 16 million less.
- ii. Iowa Specific Information:
 - 1. 2009- \$3,822,711 (\$3,570,517 for ABE; 252,194 for EL/Civics)
 - 2. 2010- \$3,701,038 (\$3,427,000 for ABE; \$274,038 for EL/Civics)
(This is the line where IA's PY11 allocation will come out of)
 - 3. 2011- \$3,895,038 (\$3,621,000 for ABE; \$274,038 for EL/Civics)
- b. Incentive Grant (s)
 - i. These funds will only be available through innovative grant projects like ALWI
 - ii. \$ goes to Governors

II. WIA & Reauthorization (Helene)

- a. Administration Panel Initiatives/Areas for WIA Reauthorization
 - i. Top priorities
 - 1. One Stops- Need to become a reality. Students shouldn't have to knock on many doors
 - 2. Streamlining Service Delivery-Integrate WIA I and Adult Ed. contextualized instruction and integration, flexibility, a new incentive. ALWI is right on target!
 - 3. Strategically Engaging with Employers- Designing programs to meet employment needs
 - 4. Transparency and Accountability- A new term is "Creaming." This refers to a problem with programs connecting their performance measures with those who will succeed vs those who are most in need (i.e. the lowest level students are not being served in some states)
 - 5. WIA – Bold changes in Title I, II, and IV
 - 6. Advances – Highly effective instructors; professionalize field (assess workforce on state level) partner with university and national associations. PD evidence based reading, math and ESL. 84% of field is PT
 - 7. Careers in 21st Century – Career pathways; attain recognized credentials
- b. Legislative Panel issues
 - i. Better collaboration – Title I & II
 - ii. Skills Beyond Basic – Next step to post-secondary & employment
 - iii. Looking at job creation
 - iv. Skills gap
 - v. Adult Education & training
 - vi. How to move forward

- vii. Transitions
- viii. Alignment & coordination across I-IV
- ix. Strategic approach
 - x. Incentives to combine dollars
- xi. WD System – Economic development tool, adult education needs to be at table.
- xii. EL/Civics – move towards workforce program
- xiii. Formula changes
- xiv. Alternative approaches to education to increase access
- xv. WIA’s burning buildings – Take? Leave? Rebuild?
- xvi. Focus is on healthcare now
- xvii. Fiscal Responsibility Act connects
- xviii. Accountability, reliability & validity of data
- xix. Job market research
- xx. Serve more with less
- xxi. Look outside system for help
- xxii. Get access for populations with greatest needs
- xxiii. Check on Self sufficiency index

III. WIA & New Funding Opportunities (Helene)

- a. President sees education as an investment and not an expense
- b. Goal 2020- Best educated workforce in the world and the most competitive
- c. Workforce initiative-Partnership will provide money for grants-WORKFORCE INNOVATION-eliminate fragmentation
- d. The request for National Leadership Activities includes a \$30 million increase to support a Workforce Innovation Fund. This Fund, if included in the final appropriation, is to be a collaborative effort between the Departments of Education and Labor to award competitive grants that encourage program innovations and improve outcomes for those who benefit from the Workforce Investment Act
- e. Innovation Fund across WIA programs
- f. Discretionary grants to states with demonstrated results for employment (30 million)

- i. Innovation and Replication-fund with I, II and IV of WIA. Ongoing source of competitive funds and seed money to streamline systems and structure with DE and DOL. Reorganize for flexibility
 - ii. Innovation – leverage funds across agencies to build basic skills & employment opportunities
 - iii. Replicate innovation efforts on state level
 - iv. Align adult education to WD
 - v. Incentives to co-enroll participants
 - vi. Require employment/education plans
 - vii. Incentives to serve – innovation funds
 - viii. Career services for support
 - ix. Reconnect ESL to the career areas
- g. \$500,000 Governor’s Grant for GED
- i. Helene submitted many ideas
 - ii. The grant will be tied to Workforce
 - iii. Rallying support would be helpful

IV. GED match with NRSpro (Helene)

- a. There is a mismatch of data
- b. Possible causes include:
 - i. Programs are holding back data and entering it at a later date, ie: students pass the GED, but aren’t submitted when they passed
 - ii. The possibility that students dated the test form and that date overrode the scanned date on all remaining tests. Reminder, check our data more regularly
 - iii. It could also be because they took their first tests in a different state

V. Data for Art Ellison (Helene)

- a. Send Helene a paragraph about what budget cuts are meaning for our local program, by Feb 19th

VI. Trainings/Workshops(Phyllis)

- a. ICLC just finished and was a success in spite of the weather challenges; one of Barb Oakland’s instructors’ received a prestigious award.
- b. March 2 WIN/ACT ALWI Face to Face in Marshalltown or ICN, 8:30-4:30
- c. March 12, ICN, 2nd part of Learning to Achieve training 9-4:30
- d. March 23, TOPSpro Strategy Training, DMACC in Ankeny, 9-4pm
- e. ESL Trifolds 10-2pm-
 - i. April 9, Eastern, NICC Dubuque (Amber Gallup from CAELA was unable to speak at ICLC and will instead present at this Trifold)
 - ii. April 16, Western, WIT room B153

- iii. April 23rd Central, location TBD
 - f. CASAS Summer Inst has their registration on line
 - g. COAB Conf in March
- VII. 40 hour Post-Test rule (Amy V)
 - a. Message from our fearless state leaders, “The 40 hour rule is a rule. Follow it. Many other states require 80 hours. Get over it, move on, it’s not changing.”
 - b. TOPSpro March 23rd meeting will provide guidance on 40 hour rule. Please bring 3 people to this meeting. The meeting will be “hands on.” The focus will be data entry across the state
 - c. Amy V will put something in writing to state coordinators, will schedule a strategies training after this if need be
 - d. Regarding post-testing prior to 40 hours re-special request, in March we will get documentation of what Helene will consider. Dire need should be miniscule, but document if you must post-test before 40 hours
 - e. DON’T eliminate anything from TOPSpro. From the date of the November memo and forward-the 40 hour rule must be followed. Don’t delete, don’t add, don’t change!
 - f. If post-testing is being done for purely instructional purposes and not scanning, that is not DE business as long as it is not entered into TOPSpro
- VIII. Funding Formula Committee (Amy V)
 - a. (IA is getting tech assistance from the feds on this issue)
 - b. The committee requires ONE rep from each college. This person must commit every meeting (2 face to face) and every webinar (2-5 annually). Send Amy V an email ASAP who that rep will be for a 1-3 year process
 - c. A committee telenet is set for March 3rd at 2:30
- IX. On-site Monitoring (Amy V)
 - a. Random samples have been pulled and will be sent to the on-site coordinators and will arrive 2 weeks prior to the scheduled site monitoring visit
- X. Employment benchmarks (Amy V)
 - a. IA will send a plan to OVEA to hold harmless, proposing lower percentage outcomes. OVEA may or may not approve the proposal
 - b. Once decided, the PY10 data will be used and the impact will be seen in PY2012
 - c. Coordinators are asked to run a quick assessment on their program’s 30% employment goals and let Amy V. know the status—use TOPSpro’s Core Performance Measure Follow-Up by Agency report
- XI. ALWI Update
 - a. Grant Agreements will go out the beginning of next week. Send Helene a paragraph by February 19th, specifically talking about how we are collaborating with Workforce in this grant (approach and partnership)
 - b. Included in the grant will be-
 - i. 4 Quarterly budget reports

- ii. 2 written reports- Aug. and March
- XII. Employment Benchmarks Sharing Time
 - a. IA met the 2009 benchmarks
 - b. Hold on this discussion for now
- XIII. What colleges are charging ABE fees (cost, how often)?
 - a. See “Program Fees” in chart above
 - b. Be certain fees are NOT program income or program funding may be reduced. Helene will send a copy of the tuition rule: R277-733-1-T
 - c. One benefit to fees seems to be student motivation and retention
- XIV. Staff Development: Effectively Working with Students who had IEP's (Terri)
 - a. Looking for simple instruction for working with students who were in special ed programs in the past
 - b. Concern that though these students are working hard many are not succeeding (ie. GED attainment)
 - c. It is possible a Learning to Achieve Training Participant would be interested in providing a training on how to work with this population
- XV. Beverage/Snack for TOPSpro Meeting
 - a. See “TOPSpro Bev/Snacks” in chart above
- XVI. Recap of Items to Send to the State Office by 2/19
 - a. A paragraph describing how the budget cuts have impacted your college including: reduced classes, staff members or hours; things that went unpurchased, etc (Helene)
 - b. A paragraph summarizing what you are doing with your ALWI grant locally including how you are collaborating with IWD (Helene)
 - c. Name of one person from your college who will be on the funding formula committee. This person will need to be on all calls, webinars and at face to face meetings (Amy)